



**Draft PW JAC Meeting Minutes**  
**City of Seattle CWA Joint Administrative Committee (JAC)**  
**August 7, 2024, 10:15 a.m. – 11:15 a.m.**  
**In Person**

**Introductions**

The June 2024 meeting minutes were reviewed and approved no edits.

**Pre-Apprenticeship Updates**

ANEW is holding mock interviews for their TRP women's cohort on August 14. Graduation is August 21. Students are interested in carpenter, sheet metal and laborer trades.

PACT has mock interviews on August 22, from 2-5. Graduation is mid-September. PACT is accepting applications for a part-time administrative assistant.

Palmer Scholars has two cohorts underway, one of which is in partnership with Puyallup Tribes. They're also doing outreach in Tacoma for a cohort starting September 9.

Urban League noted that they offer wraparound services to new apprentices. Contractors can send apprentices that could use this assistance their way. Wraparound services include things such as transportation assistance, work boots, clothes, and tools.

**Apprenticeship Updates**

Laborers apprenticeship has 12 men and women ready to go to work.

The Painters are accepting applications for apprenticeship. Twelve new apprentices went to work last week.

**Update on Work Progress, Workforce Needs and Reports and Safety**

**AAC 11<sup>th</sup> & 12<sup>th</sup> Ave (FHWA)**

The project is 65% complete. There are no safety issues or COVID in the last month. Zone 1 has milling operations, followed by repair. Work is starting on the base on zone 2. There are no current workforce needs. Jansen will look into the number of workers and retention strategies and report back later.

**East Marginal Way**

The project is 20% complete. There is no safety or COVID issues to report. They are a month late in payroll submittal and are working to get caught up. Merlino hired ANEW and PACT graduates in the next month, as well as two Priority Hire journey workers. Merlino's retention strategy is to keep preferred entry hours on crews even after they work the minimum hour threshold.

**Fire Station 31**

The project is 20% complete. There is no safety or COVID issues to report. Priority Hire apprentice and journey performance increased over the last month. Spee West had hired two Priority Hire journey workers, of which one is still on site. They're looking to bring the other back. There are also a couple pre-apprenticeship graduates on site, though they haven't reached the minimum number of preferred entry hours yet. Spee West's retention strategy is to keep workers on for the life of the project and move them to other projects when needed. The project is located at 11302 Meridian Ave S, Seattle, WA 98103. The project entrance is on a side street.

### McGraw St. Bridge

Pullman is not in attendance. Allison noted that their lack of attendance will be addressed in their final project performance review.

### Overlook Walk

The project is 95% complete. The project is scheduled to finish the end of August. There are 25 workers on site, with no workforce needs. Hoffman is keeping an eye on crews to maintain or improve apprentice utilization. For future Priority Hire projects, Hoffman will request subs to fill out workforce projects at the beginning of their time on the project, so they become more familiar with required forms and workforce expectations. They'll also ensure foremen are included in discussions, so expectations flow down to crews.

### Pike Pine Streetscape

The project is 96% complete. There is no safety or COVID issues to report. The project has added an additional 3-4 months to the timeline. Merlino is meeting with subs to increase apprenticeship. The City also requested they pay attention to this, particularly as they crew down.

### Pioneer Square

The project is 52% complete. There are no safety or COVID issues to report. Once payroll is caught up, Merlino expects to have performance for a preferred entry apprentice. The City noted that the Priority Hire apprentice performance had dropped below the requirement; Merlino believes this is due to a month of missing payroll.

### Pump Station 56

The project is still suspended.

### Pumpstation 62/63/71

The project is 60% complete. There is no safety or COVID issues to report. They are testing commissioning of the second station and starting the third. Stellar J is focusing on Priority Hire journey performance and hopes to see performance increases soon. No pre-apprenticeship graduates are on site, though Stellar J does have a good faith effort from the Laborers. Salinas had a pre-apprenticeship graduate on-site, but it's unlikely they'll be there long enough to work the minimum preferred entry hours.

### Ship Canal Water Quality Project - Tunnel Storage

Lane was not in attendance but sent a report. The project is 97% complete. Lane is getting ready to hand the site to Flatiron for restoration, landscaping and asphalt.

### Ship Canal Wallingford Conveyance

The project is about 90% complete. The project is adding another one or two months of work. There is no safety or COVID issues to report. They're doing watermain, electrical and landscaping work. Performance is increasing. For retention, they keep workers working, whether on this project or other JW Fowler projects. The City praised their women performance. JW Fowler noted that it's due to the scopes of work on the project; it requires a lot of flagging. For apprenticeship, they're planning to hire another one, and an electrical sub will bring on two. They're also checking with their other subs for apprentice opportunities. The City thanked JW Fowler for keeping them in the loop with dispatch requests.

### Seattle Municipal Tower Elevators

The contractor was not in attendance, though sent a project report that was added to the notes after the meeting:

*We have not had any changes since the last month, but you should be seeing some more apprentice and priority hire hours from Evergreen Sign Company over the coming months. They are an MBE company that is performing our wayfinding work. They are currently working weekends to complete all the painting in the parking garage at SMT, and worked their first 2 days on site this past Sat/Sun. They are scheduled to be back on site for the remaining 3 weekends in August and we should move to interior work after that. For our safety report, we have not had any injuries, incidents, or cases of Covid this month.*

### Sewer Lining Contract 21-3

The project is 98% complete. There is no safety or COVID issues to report. The project is closed until August 20, which will be followed by a week of work. The project will then close again until fall, while materials come in. Then it will open up for the final two weeks. There are no workforce needs. They are behind in submitting payroll. They had tried to hire an apprentice, but it didn't work out due a refused drug test. On future Priority Hire projects, Insituform will be more engaged for the life of the contract. Priority Hire and the CWA were new to them, and there was a learning curve; they feel more comfortable with it now.

### Seattle Municipal Tower Floors 30, 34-36 SCL Tenant Improvements

The project is 90% complete with phase 1 and has one more month left. Phase 2 just started and is 10% complete. Phase 2 should have substantial completion on November 20. Performance isn't worse than Clark had anticipated. They initially had issues submitting payroll and are now working with subs to track and improve performance. In the last month, Clark saw three apprentice and two journey worker requests for Priority Hire, preferred entry and women. The Electricians recently dispatched women to the project. To retain workers, Clark is telling subs that it's important.

### South Park Community Center

The contractor was not in attendance. Rick will follow up with Neeley on attendance expectations.

### Thornton Natural Drainage

The contractor was not in attendance, though sent a report. The project is 73% complete. There are a couple active sites and no workforce needs. A traffic control supervisor recently left, so JW Fowler hired another from the hall. Women performance has been high. JW attributes this to always asking for people of color and women on dispatch requests. About 80% of women on site have been flaggers or traffic control supervisors. They recently had two operator women apprentices as well.

### Watermain Rehab Package 4

The project is 90% complete, with one month remaining on the project. The water is done and connected. The project is now focusing on restoration, ADA and roadwork. MidMountain is crewing down, with apprentices staying with crews as they go to the next job. A Priority Hire worker that was injured early in the project has been on light duty; the City is working with MidMountain to consider that under good faith efforts.

### Waterfront Main Corridor Seattle Elliot Way

The project is 97% complete. There is no safety or COVID issues to report. Merlino recently added a Priority Hire cement mason apprentice. There are no plans for changing Priority Hire apprentices on the site, even as the project wraps up. Rick noted his appreciation of Merlino's commitment to workforce improvements over the life of the project. Lisa noted her appreciation to all the waterfront projects; after being under construction for years, their work is moving toward a revitalized waterfront.

### Waterfront Pier 58

The project is 85% complete and should be extended to 26 months. There is no safety or COVID issues to report. One of their suppliers went under, and PPM is working to find a replacement. They're putting together plans to crew down. There have been performance improvements each month. PPM is working with subs to make sure everyone is working toward the workforce goals. The City praised PPM for their work educating subs on Priority Hire and the CWA, particularly a WMBE sub that recently came through pre-job.

### Woodland Park Zoo

The project is 15% complete and will be active for 13 months. There is no safety or COVID issues to report. They are close to completing underground work and will have more at the end of the project. Priority Hire workers make up most of the carpenter and laborer crews. Sellen wants to add a carpenter pre-apprentice graduation, as well as a journey woman carpenter. They have two pre-apprentice graduates on site now, though they haven't worked the minimum preferred entry hours yet. For retention, Sellen has trade-specific supers who ensure

ongoing work for workers across jobs. Sellen is also working with subs on performance in regular meetings. Jon praised Sellen on their support of a worker, James, and their efforts to create growth opportunities for him.

There are new projects just starting.

- 15<sup>th</sup> Ave NE Bridge – Gary Merlino is prime.
- SW Admiral Way/Fairmont Ave N Bridge – Max J Kuney is prime. They started at the beginning of July. They're working on a traffic shift, which should happen by the end of August. PCI is also onsite, with apprentices. Max J Kuney recently hired an operator woman apprentice. Work picks up at the end of August, in which they'll need carpenters and laborers. It's a 9 nine-month project, though will likely be extended to 12 months through a change order. It's about 7% complete.
- AAC 15<sup>th</sup> Ave W/NW Ballard Bridge and Leary Way – Gary Merlino is prime.
- Hurstwood UG Vault and Conduit Civil Rebuild – SCI is the prime and will be in attendance at the next JAC.
- Beacon Ave S and 15<sup>th</sup> Ave S Safety – CA Carey is prime. Work just started. They have two apprentices on site. They're working with CITC to bring on pre-apprenticeship graduates. They'll need laborers, flaggers and operators soon.
- S. Spokane St Viaduct – Combined Construction is the prime. It is a very short project.
- Route 40 Transit Plus Multimodal – Jansen is the prime. The project is about 6% complete. They're working on sidewalks and bus station foundations.

The City requested that contractors respond to the City CWA contact via email to the following questions: What can the City do to better help contractors retain workers?

### **Labor Compliance**

Wage escalation is in September. Labor Day is also in September, and most CBAs prohibit work on that day.

All contractors are required to go through pre-jobs at least two weeks prior to starting work.

All contractors should use the City's dispatch form, and cc their City CWA contact on emails with dispatch requests.

### **Grievances**

None.

### **Old/Unfinished Business**

City Council will likely vote on updating the Priority Hire ZIP code list in mid-September.

The September JAC meeting is cancelled, as it falls on the first day of school and will be challenging to attend. The City will still share a project performance report and the August draft meeting notes in September.

Pre-jobs will still take place the day after Labor Day.

Projects that are just starting need to connect with Jon Bersche to schedule Acceptable Work Site training.

### **Good of the Order**

Upcoming projects are listed on the agenda. Most of these projects will start in August or September. One or two will start in October. Two projects are still in the process of awarding the contract to the apparent low bidder.

The City will send out upcoming mock interview dates.

### **JAC Member Attendees**

Angel Garcia	Carpenters	Xeres Shelley	IBEW 46
Joshua Douglass	Carpenters	Cynthia Grant	IUPAT DC5
Juan Espinoza	Local 242	Joe Dugger	IBEW 46

Bryan Johnson	Ironworkers 86
Lisa Bogardus	Seattle Building Trades
Renee Sullivan	Seattle Building Trades
Mark Allard	IUOE Local 302
Jeff Whaley	Laborers Local 242
Marge Newgent	Teamsters Local 174

#### **City of Seattle Attendees**

Jon Bersche	COS – FAS	Jeanne Fulcher	COS – FAS
Rick Dimmer	COS – FAS	Oswaldo Guel	COS – FAS
Allison Calvert	COS – FAS	Martin Norman	COS – FAS

#### **Contractor Representatives**

Wade Essick	Stellar J	Andrea Harwood	Pacific Pile & Marine
Jim Wilde	Gary Merlino	Chase Habu-Chinn	Clark Construction
Lindsay Hop	MidMountain	Dhrupad Rupwate	JW Fowler
Dean Wells	Spee West Construction	Ken Kroeger	Woodland Park Zoo
Brett Hewitt	Sellen Co.	Henrietta Cottingham	Jansen
Andy Thompson	Insituform Technologies	Curtis Andrews	CA Carey
John Hamilton	Hoffman	Heather Veenstra	CA Carey
Brandon Moore	Kuney Construction	Nick Temanson	Kuney Construction

#### **Other Attendees**

Jerry Jordan	PACT
Megan Pearson	ANew
Anthony Robinson	Urban League of Seattle
Anfirnee Lee	Urban League of Seattle
Brooke Summerlin	Palmer Pathways